

STUDENT PARKING PERMIT APPLICATIONS – THE PROCESS

Blue Badge Holders

If you are an enrolled student and you are a **blue badge** holder you may park on site, without charge, but you must register your details.

Please complete the attached form and submit to disability support service with your **blue badge**. We will copy your badge and keep it on file for the duration of your studies at Middlesex University.

You must always display your blue badge while parked on site.

Request for Special Consideration – Non Blue Badge Holders

If you are an enrolled student with a special request to be allowed on site parking due to medical reasons and you are **not** a blue badge holder, you must complete the attached form, arrange an interview with the disability support service and provide medical evidence to support your application for a parking permit.

If your request is successful you will be given a permit to display in your vehicle while parked on site. An end date for the permit will be agreed.

Should the requirement for a permit extend to more than one calendar month then the permit is chargeable. The cost of this permit will be £50 and it will be valid for 12 months only. You may reapply and be reassessed at the end of the 12 month period.

Payment must be made in full and a receipt received before the permit will be issued.

Parking Permits or Blue Badges must be displayed at all times while your vehicle is parked on site.

Security Office – 020 8411 4329

Green Travel & Transport Office – 020 8411 5895

Disability Support Office – disability@mdx.ac.uk and telephone 020 8411 5366

This process will be reviewed and may be updated

STUDENT PARKING PERMIT APPLICATION FORM

Name	
Student Number	
Term Time Address	
Contact Telephone Number	
MDX Email Address	
Vehicle Registration Number	
Blue Badge Number ATTACH A COPY OF THE LICENCE CARD – BOTH SIDES PLEASE	
Issuing Borough/Council	
If no Blue Badge produced, has satisfactory medical evidence been supplied? ATTACH A COPY OF ANY MEDICAL EVIDENCE	
End date for the permit if applicable	
If chargeable, money received?	

DISCLAIMER: The information that I have provided is to the best of my knowledge correct. I have read and understand the Terms and Conditions set out in the Middlesex University Vehicle Parking Terms and Conditions.

Sign.....Date.....

Approved by Disability Support Service:

Sign & Print Name.....Date.....

Money received? Insert receipt number from Financial Services

Details on database and Security informed?

Sign.....Date.....