

Produced by Human Resources

August 2014

Human Resources Policy Statement HRPS 6

No Smoking Policy

1. Aim of this Policy

It is illegal to smoke in public buildings and this policy also ensures that smoking does not take place close to any entrances to our buildings or close to any open windows. Smoking is therefore only permitted in designated smoking areas and nowhere else on the campus.

2. Designated Smoking Areas

There are a number of designated smoking areas on campus, which you can see on the next page.

3. Other Smoking Restrictions and Rules

As part of its legal obligations the University does not permit smoking in any vehicle it owns, hires or leases.

Staff who choose to smoke, and take 'smoking breaks' will be expected to work to their contracted hours. E-cigarettes cannot be smoked inside buildings.

4. Help to Students and Staff Who Want to Stop Smoking

For employees and students who wish to stop smoking, further information can be obtained at <http://smokefree.nhs.uk/>

5. Breaches of the No Smoking Policy

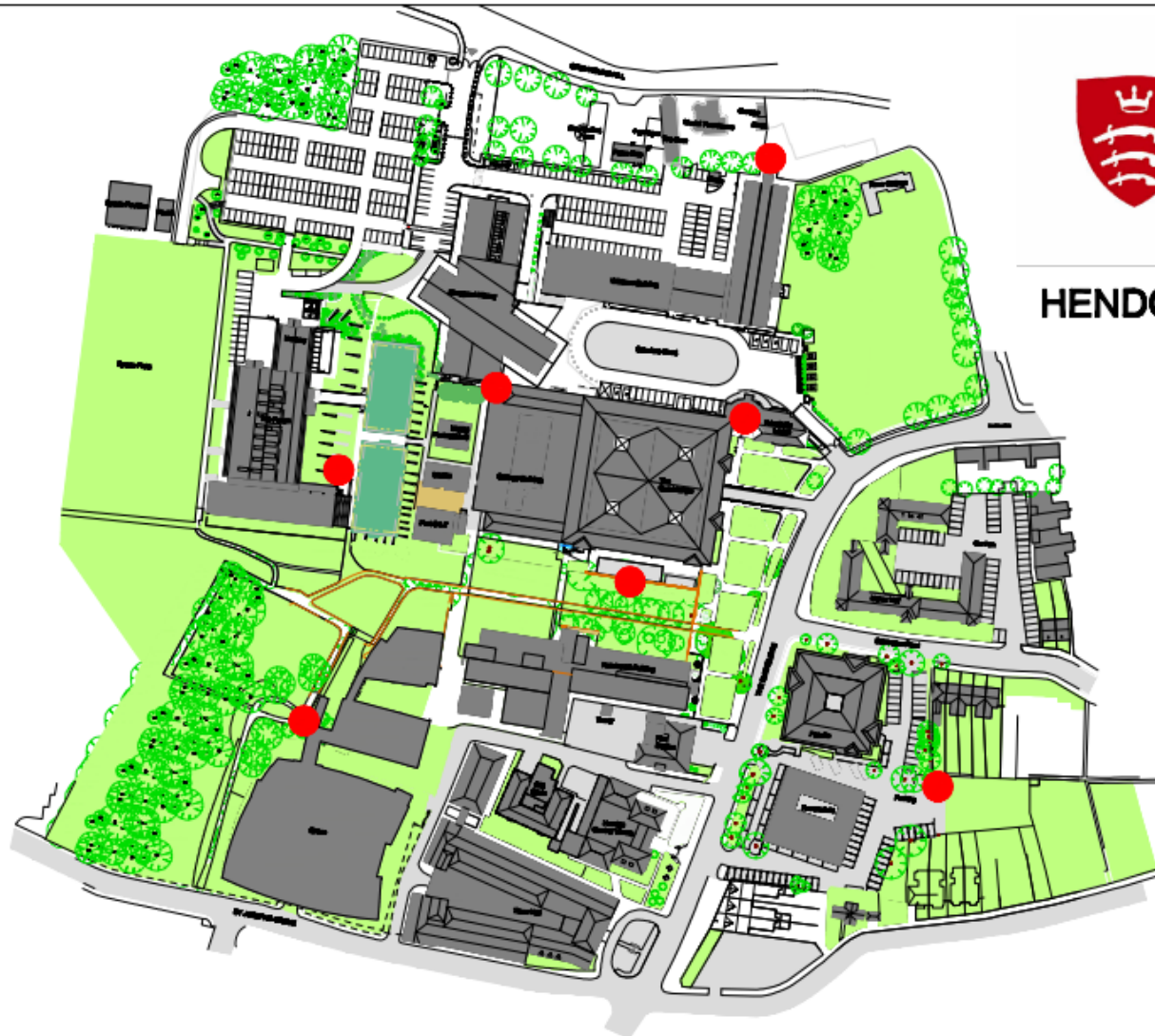
The university's approach to smoking outside buildings is to promote and encourage the use of designated smoking areas and to make students and staff aware of the need not to smoke near building entrances.

Any staff, student or visitor who does not comply with the legal requirements *not to smoke inside university buildings* will be subject to disciplinary procedures.

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HENDON CAMPUS



MIDDLESEX UNIVERSITY (HENDON CAMPUS) DESIGNATED SMOKING AREAS

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