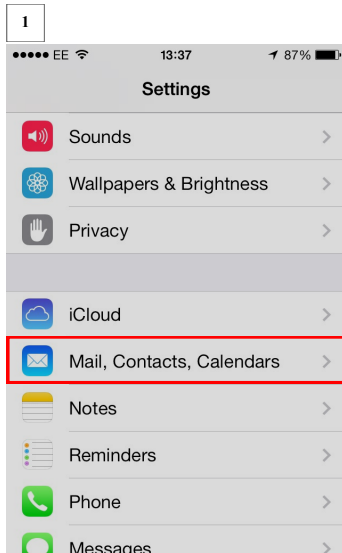


Middlesex Office365 email guide iOS (iPhone, iPad, iPod Touch)



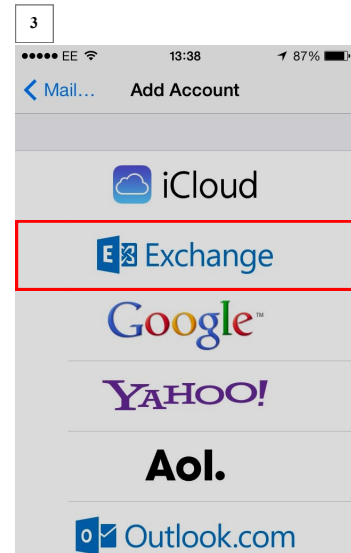
This guide will show you how to set up your Middlesex Office365 email account on an iOS device. The screenshots below are taken from an iPhone 4S running iOS 7, and so the instructions may differ slightly depending on your iOS device and firmware.



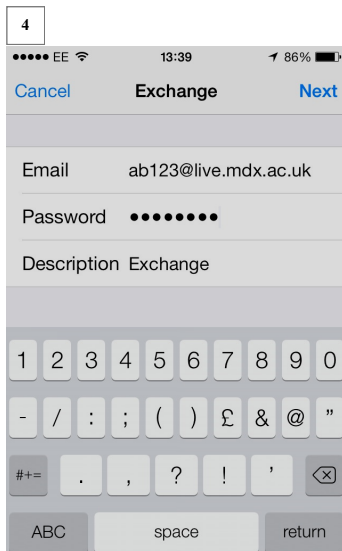
Go into **Settings** on your device, and then scroll down and select **Mail, Contacts, Calendars**.



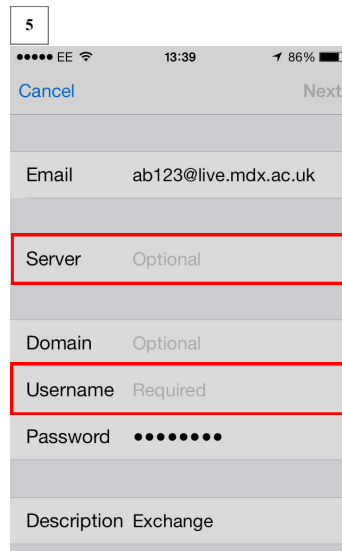
On the next screen, tap on **Add Account**.



Select **Exchange**.



Enter your full university email address (e.g. `ab123@live.mdx.ac.uk`) and password, and then tap on **Next**.



You may then be prompted to enter the server name, as well as your username again, as shown in the screenshot on the left.



Enter your full email address and the server name (**pod51002.outlook.com**) as shown in the screenshot on the right, and then tap on **Next**. Ensure you tap on **Save** on the final screen to finish setting up your email account.