

Fees and Payments

This leaflet covers:

- General information about fee charges for those students starting in 2018/19
- If and how to apply for help paying fees
- This year's payment dates and penalties for missing them
- Charges incurred when interrupting or withdrawing

How much will I have to pay towards my fees if I start my undergraduate degree in 2018/19?

The amount you pay generally depends on your 'fee status' and the course you are studying. Universities have to determine whether you are a 'Home', 'EU' or 'International' student, and charge according to rules dictated by the Government. These classifications loosely relate to residency and immigration status, decided at the start of the course by Admissions and detailed on your Offer Letter.

For 2018/19, new Home/EU students studying for their first degree will be charged £9,250. Most International students will pay £11,500. There may be a few courses where fees differ from this and some are subject to additional charges. These should be itemised on your Offer Letter along with the tuition fee charge and should be paid in line with the tuition fee instalment deadlines.

Can I get help to pay my fees?

Generally, postgraduates, international students and those already holding a higher or equivalent qualification (known as ELQ students) have to fund the course themselves. 'Home/EU' undergraduates studying for their first honours degree and a few postgraduates (such as Teacher Trainees, Nurses, Social Workers) may receive Government assistance. For information on who qualifies and what is available please see 2018/19 Welfare Guides.

Is there a time limit to claim this assistance?

Yes. We would encourage an immediate application if you have not already applied for 2018/19. Do not wait until you have enrolled. The application takes many weeks to process, meaning you can remain without money even after you have enrolled. At the very latest, full and part time applications need to be submitted by:

- 31/05/19 for September/October start courses.
- 30/09/19 for January start courses.

When do I pay the fees to the University?

It is important to note that by enrolling on to a course at Middlesex, you are personally liable to pay the fees charged and meet any payment deadlines that apply to you. If you are relying on Student Finance England (SFE), or another body to help you meet the fees, the University will want proof of that financial assistance before the fee payment deadlines. Therefore an assessment must be complete by the relevant date; it is not sufficient to show that the application is still pending. This is why it is vital to apply early if you want to avoid penalties.

What are the fee payment dates for 2018/19?

October starters:

Home/EU students undergraduates: Fee Loan agreed by 05/11/18 or payment made in full.

Private fee paying students paying in full before 05/11/18 will get 3% prompt payment discount. Private fee paying UK/EU who are not eligible for a tuition fee loan through SFE will be entitled to a five part instalment plan starting November 2018.

Home postgraduates: Recurring card payments will be available to students with an annual fee greater than £1,500. There are 6 instalments from October to March 2019 otherwise see below.

UK/EU Postgraduate students who are able to provide evidence of being in receipt of a Post Graduate Loan, can pay in 3 instalments: 02/10/18; 28/02/19 and 30/05/19.

International undergraduates and postgraduates or ELQ students: 50% by 01/10/18 followed by 50% before 11/01/19.

January starters:

Home / EU Students: Fee Loan agreed by 25/02/19.

Home postgraduates: - Registered on the Recurring Card Payment Scheme – 6 instalments from February to July 2019.

Postgraduates, international and ELQs: 50% by 21/01/19 followed by 50% before 12/04/19.

What if I do not meet payment deadlines?

Postgraduates, international and ELQ students who fail to either pay the first 50% instalment within 2 weeks of enrolment or provide sufficient proof of sponsorship will be de-registered from the University. This means cancelling your enrolment and the only way to re-register is to pay the full year's fee immediately. The 50% instalment plan will be lost.

Will there be a late payment charge?

Yes. The University has a £200 late payment charge if you miss the payment deadlines.

Will de-registration affect my immigration position if I am an international student?

Yes. Being de-registered can affect your immigration status if you are on a Student Visa, so avoid de-registration and seek advice urgently.

What about the second or subsequent instalment dates?

Failure to meet the second instalment date will initially result in the late payment charge (described above) as well as a 'hold' being applied to your UniHub account, restricting access to University resources. The restrictions escalate the longer the debt remains and can include the denial of library books, student status letters, exam results, certificates and computer access. If debts remain, future enrolment will be denied and again, there may be immigration implications for international students. If this payment default continues for longer than 3 months then students will face de-registration from the course, as described above.

Note: If you wish to discuss fee repayment issues, contact Student Fees and Finance on:
stufees@mdx.ac.uk Tel: 020 8411 6400 option 2

Do I have to pay if I suspend, transfer or withdraw from my course?

Yes. Tuition fee charges are incurred based on the duration of enrolment. This is not the same as actual attendance. Therefore it is crucial that you let the University know immediately if you have a change of circumstance affecting your attendance. Interruption and Withdrawal forms are available from UniHub, these record changes and must be submitted. Telling someone, such as your lecturer is not sufficient! It will result in being charged when you are not in attendance.

Can I still expect Student Loans and Grants if I withdraw or interrupt?

If you receive Student Loans or Grants, you must let your award-making body know so they can adjust your funding accordingly. Any enrolment will also affect future funding. Given all of this, before submitting forms it is strongly advised that you seek advice first and refer to Welfare Guide: 2018/19 Change of Circumstances,

so you can understand the implications. If there is a gap between non-attendance and submitting appropriate forms, be prepared to give evidence showing good reason for the time delay. Student Fees and Finance will need this if they are to reduce any fee liability for discretionary reasons. For more information contact: **stufees@mdx.ac.uk** or call 020 8411 6400 option 2.

How much will I have to pay if I interrupt or withdraw mid-course?

The amount you become liable for will depend on your fee classification. Many students are allowed 4 weeks settling in time before incurring charges. For October 2018 starters, please see below:

UK/EU Undergraduates:

Term	Enrolment Period	% Fee Payable
1	03/09/18 – 26/10/18	0%
	27/10/18 – 07/01/19	25%
2	08/01/19 – 01/04/19	50%
3	02/04/19 – End	100%

Postgraduates, Internationals* and ELQs

Semester	Enrolment Period	% Fee Payable
1	03/09/18 – 26/10/18	0%
	27/10/18 – 13/01/19	50%
2	14/01/19 – End	100%

*If your offer to join the University included a non-refundable deposit, seek advice as you are likely to lose this, even if you withdraw within the first 4 weeks.

What happens if I overpay my fees and then withdraw or interrupt?

If you have paid too much and then wish to withdraw, see Finance about a refund. However, if you are simply interrupting then any overpayment will be held on your account for up to a year and applied to future tuition fee charges.

You can access more Welfare Advice Guides at:
<http://unihub.mdx.ac.uk/welfare-guides>

Middlesex University Student Advice Team have made every effort to ensure that the information contained in this leaflet is accurate. Middlesex University however, cannot be held responsible for any omissions or errors.

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