Checklist for structure

Overall

Does my piece of writing have an organised structure (an introduction; body and conclusion)?

Introduction

Does it seem helpful for the reader as a signpost to the whole piece of writing?

Does it explain the focus of the piece of work and your position on this?

Does it explain why the reader should be interested and the relevance of the research you have done?

Body/ Body paragraphs

Is there an overall general to specific organisation?

Have I arranged the material logically?

Do points within and over paragraphs follow logically?

Is it clear how paragraphs are related to each other?

Does each paragraph start a new theme or sub-theme?

Does each sentence make sense and does it relate to the sentence before it?

Have I used signposting language so that the essay flows?

Is there a satisfying ending?

Conclusion

Does it remind the reader of the piece of writing’s most important features?

Does it cover ONLY what was proposed in the introduction and expanded on in the body?